

MEMORANDUM

Re: Instructions for Transferring Securities (Stock) to Episcopal Charities and
Community Services as a Charitable Gift

The preferred method for making a gift to Episcopal Charities and Community Services using securities/stock is to ask your broker to transfer the stock directly to Episcopal Charities' account at Smith Barney. You will need to provide your broker with this information:

DTC# 0418
Acct. # 383-35063-18-816
Acct. Name Episcopal Charities and Community Services
Contact Name at
Smith Barney Joe Kartheiser
Contact Phone (312) 419-3337

For information on other methods for making a charitable gift to Episcopal Charities of securities/stock – or if you have questions – please contact Otto Reinisch:

Phone (312) 751-3574

e-mail reinisch@eccsonline.net

Tax Deductibility

You may deduct the market value of your gift as of the day it was transferred from your control to the account of Episcopal Charities. Because there are special circumstances that may apply to charitable gifts made using securities, you are strongly encouraged to consult your accountant or other tax specialist.

To be deductible in 2011, your gift must be postmarked or transferred to Episcopal Charities by midnight, December 31, 2010.